

# SCHEDULE CSI2\* LUBLIN 2015



**CAVALIADA®**

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

## I. DENOMINATION OF THE EVENT:

**Venue:** CSI2\* Cavaliada Lublin

**Date:** 19-22 02 2015      **NF:** POL

**Outdoor:**       CSI2\*

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2015
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015
- The Jumping Rules and its Annexes, 25<sup>th</sup> edition, 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2015
- CSI 3\*, 4\* invitation system (Europe) and 5\* invitation system (Worldwide) according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2015
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2015
- CSI/CSIO Prize Money requirements  
<http://www.fei.org/system/files/PM%20Requirements%202015.pdf>
- Longines Rankings – Groups Categories  
<http://www.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202015.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1<sup>st</sup> January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

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**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**

Approved by the National Federation, on 2015-01-07

Signature of the Secretary General –  
- Zbigniew Lukasz Jankowski

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## THE FEI CODE OF CONDUCT

### FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

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### III. GENERAL INFORMATION

#### 1. ORGANISER

Name: Międzynarodowe Targi Poznańskie Sp. z o.o.  
Address: ul. Głogowska 14, 60-724 Poznań  
Telephone: +48/61/8692000  
Fax: +48/61/8692999  
Email: [zawody@mtp.pl](mailto:zawody@mtp.pl)  
Website: [www.cavaliada.pl](http://www.cavaliada.pl)

in cooperation with Stowarzyszenie Jeździeckie BABORÓWKO

Contact Details Show Ground:

#### TARGI LUBLIN S.A.

Address: Dworcowa 11, 20-406 Lublin  
Telephone: +48 600 086 283  
Arrival by car route from Western Europe - highway A2 to Warsaw and then national road 17, E372  
Arrival by train to Lublin train station (via Warsaw)  
Arrival by plane to Lublin Airport or Warsaw Chopin Airport (appr. 160 km)

#### 2. ORGANISING COMMITTEE

President of the Event: Tomasz Kobierski  
Show Secretary: Henryk Świącicki

#### 3. EVENT DIRECTOR

Name: Dominik Nowacki  
Address: ul. Głogowska 14, 60-724 Poznań  
Telephone: +48/61/8692000  
Fax: +48/61/8692999  
Email: [zawody@mtp.pl](mailto:zawody@mtp.pl)

#### 4. 24 hours Veterinary Service Manager:

Name: Ms Małgorzata Świderek-Baran  
Number: +48604557202

#### IV. OFFICIALS

\* Compulsory

\* Event ID: 2015\_CI\_0470\_S\_S\_01

The Event code can be found in the FEI Database under the Event details in any category on the top right corner.

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10050605	Mr Marek Zaleski	POL	3	marekzaleski@wp.pl* +48723999504
		Ground Jury Member	10049773	Mr Tomasz Mossakowski	POL	3	
		Ground Jury Member		Mr Sławomir Pietrzak	POL	N	
		Ground Jury Member					
2	Foreign Judge	Foreign Judge	10050109	Mr Radovan Salek	CZE	3	radovan.salek@mail.cz* +420602744140
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10052103	Mr Szymon Tarant	POL	3	Szymon@tarantevents.pl* +48 602 345 080
		Assistant Course Designer		Mr Arkadiusz Weckwert	POL	N	
		Assistant Course Designer		Mr Krzysztof Kierzek	POL	N	
5	Appeal Committee	Appeal Committee President					

		Appeal Committee Member					
		Appeal Committee Member					
<b>6</b>	<b>Chief Steward</b>	Chief Steward	10052984	Mr Zbigniew Seibt	POL	3	zas.s@interia.pl *
<b>7</b>	<b>Assistants Stewards</b>	Assistant Steward	10087602	Ms. Karolina Chodkowska	POL	1	
		Assistant Steward	10053326	Ms. Lidia Chomentowska	POL	1	
		Assistant Steward	10087606	Mr Maksym Maksymowicz	POL	1	
		Assistant Steward		TBC			
<b>8</b>	<b>FEI Veterinary Delegate</b>	FEI Veterinary Delegate	10049455	Dr Andrzej Bereznowski	POL		andrzej_bereznowski@sggw.pl*
							+48601210184
	<b>Veterinary Commission</b>	Veterinary Commission President					*
		Foreign Veterinary Delegate					*
		Assistant FEI Delegate					
<b>9</b>	<b>Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)</b>	Veterinary Service Manager					
		FEI Permitted Treating Veterinarian	10013008	Mrs. Małgorzata Świderek-Baran	POL		mbaran3@wp.pl*
							+48604557202

<b>10</b>	<b>Medical Doctor</b>	Medical Doctor		WSPRITS			secretariat@wsprits.lublin.pl
							* 00815337790
<b>11</b>	<b>Farrier</b>	Farrier		Zbigniew Głogowski			* +48504231602

## V. SPECIFIC TECHNICAL CONDITIONS

### 1. TIMETABLE (to be provided per category/level if multiple events)

	Data	Time
• Opening of stables:	17 02 2015	3.00 p.m.
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	18 02 2015	3.00 - 7.00 p.m.
• Horse Re-Inspection:	19 02 2015	7.30 a.m.
• Declaration of Starters:	18 02 2015	6.00 p.m.
• Competition No 1	19 02 2015	8.00 a.m.
• Competition No 2	19 02 2015	11.00 a.m.
• Competition No 3	19 02 2015	2.00 p.m.
• Competition No 4	19 02 2015	8.00 p.m.
• Competition No 5	20 02 2015	8.00 a.m.
• Competition No 6	20 02 2015	11.00 a.m.
• Competition No 7	20 02 2015	8.00 p.m.
• Competition No 8	21 02 2015	9.00 a.m.
• Competition No 9	21 02 2015	1.00 p.m.
• Competition No 10	21 02 2015	8.00 p.m.
• Competition No 11	22 02 2015	8.00 a.m.
• Competition No 12	22 02 2015	3.00 p.m.

### 2. COMPETITION ARENA(S):

Dimensions: 70x30

Type of Footing: sand

### 3. PRACTICE ARENA(S) :

Dimensions: 25x38

Type of Footing: sand

### 4. STABLES :

Size of boxes 3 m x 3 m

**(minimum 3m x 3m+10% 3m x 4m)**

### 5. DRAW:

List of Draws:

Competition 11 Grand Prix

Time, date and location:

7.00 p.m., 21 02 2015 Show Office



## VI. INVITATIONS

NFs invited:	no limit
Total number of athletes:	100
Number of home athletes:	
Number of foreign athletes:	
Number of horses per athlete:	4 + 1 for Puissance (Comp. No 4)

Entries of foreign athletes will be accept in order by Longines Ranking  
Entries of Polish athletes will be accept in order by Polish NF Ranking  
Each horse can start only in one competition a day and can start 3 times during the event (can start in 3 competitions).

A horse starting in Competition no. 4 Puissance, can start in another competition on that day and can start 4 times during the event.

A horse starting in Competition no. 7 Knock-Out, can start in another competition on that day and can start 4 times during the event.

The fifth horse of athlete can start only in competition No. 4 Puissance.

Athletes are invited by the Organising Committee through their NF.

One groom per athlete.

## VII. ENTRIES

**IMPORTANT – You must use the FEI Entry System for all events of this show (<https://entry.fei.org>)**

**You will find additional documentation on**

**<http://www.fei.org/fei/your-role/nfs/entry-system-jumping>**

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise**

Definite Entries:	5 02 2015
Last date for substitutions:	15 02 2015

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25<sup>th</sup> edition, 1<sup>st</sup> January 2014

**Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Show**

Entry fee per horse:	350 EUR
<b>Total fee per horse:</b>	<b>350 EUR</b>
Manure disposal fee per horse	40 EUR
MCP Fee CSI2*:	10 EUR

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex VI of the Jumping Rules: CSI

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requirements for Europe, North America/CSIO Requirements Worldwide

**The NFs and riders who failed to make their outstanding payments with the OC CSI Cavaliada Poznań, CSI Cavaliada Lublin or CSI Cavaliada Warszawa for their financial obligations connected with shows of previous years will not be accepted unless they clear all the accounts with the OC.**

**The athletes has to pay with the entries prepayment of the amount of minimum 200 € per horse by the date of definite entries, to the account of:**

**Stowarzyszenie Jeździeckie Baborowko**

Address: Baborowko Parkowa 1

64-500 Szamotuly, Poland

Bank: BGZ S.A.

Account number:

1. PLN: 14 2030 0045 1110 0000 0209 7090

2. EUR: PL 56 2030 0045 3110 0000 0018 5150

SWIFT code: GOPZPLPW

At the venue there is a possibility to pay by cash in EUR or in PLN – equivalent of the average exchange rate of the National Bank of Poland on 05.02.2015.

Only bank transfers will be accepted. The rest of the fees has to be paid on arrival.

#### **NO-SHOWS/LATE WITHDRAWALS:**

##### **ATTENTION:**

**Withdrawal before the date of definite entries - 5.02.2015 - OC refund all fees.**

**Withdrawal after the date of definite entries and before the date of 15.02.2015 – the athletes or respective NF has to pay the amount of 200€ per horse.**

**Withdrawal after the date of 15.02.2015 or no-shows – the athletes or respective NF has to pay full entry fee (350€) per horse.**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games (all regions except Latin America)</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games in Latin America</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	As of 16 <sup>th</sup> year	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

### **ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (for Groups I and II):      Included in entry fee       CHF 12.50

- Electricity for lorries and caravans - upon request - 50 €
- Extra box, for horse not taking part in the show - upon request - 200 €
- Manure disposal fee per horse - 40 € / box
- Shavings - 12 € per pack
- Hay - 5 € per bail

- Straw - 4 € per bail
- Extra entry per trainer, owner etc. (above free entries) – 30 € – one Athlete can buy max. 4 additional entries.

- Extra car card (above 2 free cards) – 12 €

**All aforementioned amounts are including VAT**

VAT number of the OC: PL7872039063

## VIII. FACILITIES OFFERED

### 1. ATHLETES

#### **Accommodation.**

Accommodation and meals will be at the Athletes' own expense.

A list of hotels is provided on the website: [www.cavaliada.pl](http://www.cavaliada.pl).

Restaurant facilities will be available on the show ground promises.

### 2. GROOMS

#### **Accommodation.**

Accommodation and meals will be at the Athletes' own expense.

A list of hotels is provided on the website: [www.cavaliada.pl](http://www.cavaliada.pl).

Restaurant facilities will be available on the show ground promises.

The Organizing Committee will however provide sufficient sanitary and showering facilities, with hot and cold water, for male and female grooms.

N.B. If applicable, OC's must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### 3. HORSES / PONIES

All transport expenses to be paid by the athletes themselves; there will be no reimbursement of travelling expenses by the Organizing Committee.

**Stabling fee is free of charge from Tuesday 17/02/15 03:00 pm to Monday 23/02/2015 08:00 am.**

Stabling fee and the first bedding is also included in the entry fee.

**Standard bedding is straw. If athletes requires shavings must to mention the fact in the entry at the name of the horse.**

Additional shavings, straw or hay can be bought within the stable area during certain hours.

The OC will charge a manure disposal fee of 40 € per horse.

### 4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

### 5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

OC Shuttle Service

Public Transport  to be paid by the OC  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

## IX. ADDITIONAL INFORMATION

### 1. ADVERTISING ON ATHLETES AND HORSES:

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping.

**For Championship or CSIO Nations Cup Competitions, please specify below.**

Championship: personal sponsor logo                      Authorised                       Not authorised

Nations Cup Competitions: personal sponsor logo      Authorised                       Not authorised

The Chief Steward will check that the advertising on Athletes and horses complies with these Articles.

### 2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

- |                            |     |
|----------------------------|-----|
| A. Leading athlete award – | N\A |
| Best foreign athlete -     | N\A |
| Best home athlete –        | N\A |
| Team awards –              | N\A |

#### B. PRIZE - CLASSIFICATION

N\A

### 3. PRIZE GIVING CEREMONY

The owner of the winning horse is invited to the prize giving ceremony for the Grand Prix:  
Yes                       No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

### 4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

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- National officials officiating at FEI Events; and/or
  - FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

## 5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to VR Art. 1023.VI.

### NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: max. 2 accreditations per FEI-Passport - who is not a competitor, whose name is mentioned in the FEI passport of the concerned horse and who is present at the event.

## 6. SAFETY CUPS

Name of Manufacturer: Caro

## 7. TIMING DEVICE

Tag Heuer Model: PTB 606 FEI Report number: 220100001A

## 8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

## 9. MODIFICATION OF SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI

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Secretary General by the Foreign Judge.

## 10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

## 11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## 13. BETTING

Betting will be authorised by the OC. Yes  No

## 14. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

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- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
  - The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
  - If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
  - This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).



## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 14<sup>th</sup> edition, effective 1 January 2015**

#### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Address: C.Hartwing S.A. (international shipping company)

Równoległa 4

02-235 Warszawa

Telephone: +48 22 868 34 71 Fax: +48 22 846 69 96

Email: sprzedaz@c.hartwig.pl

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

#### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the Horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to be in compliance with national legislation in both their country of origin and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport and or Recognition Card</b>
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination, Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030), will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity, the Athlete will have 30 days to correct this. Failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note, for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **VACCINATIONS - EQUINE INFLUENZA 2015 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### **EXAMINATION ON ARRIVAL** **2015 Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS** **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **LIMB SENSITIVITY EXAMINATION** **2015 Veterinary Regulations Article 1034**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

### **2015 Veterinary Regulations, Chapter VI**

Within FEI Groups I & II, the Organising Committee should charge athletes the equivalent of CHF 12.50 towards the cost of the EADCMP, which is overseen by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2014 Veterinary Regulations Article 1057 and 1058).

## CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing (Art.1056) may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.

## FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057, all samples collected in Groups I and II, must be analysed by the:

**FEI Central Laboratory**  
**LGC Limited**  
**Quotient Bio Analytical Sciences and HFL Sport Science**  
**Newmarket Road Fordham,**  
**Cambridgeshire CB7 5WW.**

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory (Vet. Regs. Art. 1064). Additional information can be found under <http://www.fei.org/fei/horse-health-and-welfare/doping-controlled-medication>

**Please select the FEI Approved Laboratory for your event from one of the following:**

Localisation	Contact	Choice
World Wide	LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	<input type="checkbox"/>
Europe	LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	<input checked="" type="checkbox"/>
Australia/Oceania	<b>Australian Racing Forensic Laboratory</b> Dr. Allen Stenhouse PO Box 3 Randwick Racecourse Randwick 2031 New South Wales 2031 Tel: (61 2) 83 44 50 00 Fax: (61 2) 96 62 61 07 Email: awadasz@racingnsw.com.au	<input type="checkbox"/>

<p>United States of America</p>	<p><b>USEF Equine Drug testing and research laboratory</b>  M. Tom Lomangino  1509 Bull Lea Road, Suite 100  Lexington, KY 40511  Tel: (1 859) 225 2060  Fax: (1 859) 225 2067  Email: medequestrian@aol.com</p>	<p><input type="checkbox"/></p>
<p>Hong Kong/Asia</p>	<p><b>The Hong Kong Jockey Club</b>  Dr. Terence S.M WAN  Racing Laboratory Department  6th Floor, Sha Tin Central Complex  Sha Tin Racecourse  SHA TIN, NT  tel: (852) 2966 6296  Fax: (852) 2607 2618  Email: terence.sm.wan@hkjc.org.hk</p>	<p><input type="checkbox"/></p>

### **FURTHER QUERIES ON THIS INFORMATION**

If you have any further questions please refer to: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [veterinary@fei.org](mailto:veterinary@fei.org) for further information.  
Tel: +41 21 310 47 47

### **7. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2015 Veterinary Regulations, Chapter IV.

### **8. INJURY SURVEILLANCE (Art.1035)**

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events. Official Veterinarians are required to report on each injured horse at an event.

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## XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

Additional information on Human Anti-Doping can be found under:  
<http://www.fei.org/fei/cleansport/ad-athletes>

## XII. COMPETITIONS

**International competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**EVENT CATEGORY: CSI2\***

**PRIZE MONEY: 312 000 PLN**

**List of prizes in Kind and their value:**

**TOTAL PRIZE MONEY:**

**312 000 PLN**

	Name of Competition	Amount (Currency)
1	Small Round	5 000
2	Middle Raund	7 000
3	Big Round	10 000
4	Puissance	18 000
5	Small Round	5 000
6	Middle Raund	10 000
7	Knock-Out	18 000
8	Small Round	10 000
9	Big Round (LR, CT)	98 000
10	Speed and Music	20 000
11	Middle Round	13 000
12	Grand Prix (LR, CT)	98 000

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.**

**All prizes above 760 PLN are subject to Polish income tax – 10 %.**

**The amount of prize money for one Athlete above 5.000PLN will be transferred into the account of the riders up to 7 days after the competition.**

**We ask all riders to send their bank account details with the definite entries (Name of the Bank, Account Holder, Account Number, Iban Number, Swift Code) See included document.**

<b>Prize money above 5.000 PLN form CAVALIADA Lublin 2015</b>	
Name	
Street and no	
Postal code and city	
Country	
Mobile Number	
Date of Birth	
Email Address	

Bank Data	
IBAN Starts with the country code	
Bank Account No	
Name of Account Holder	
Address of Accountholder	
Name of Bank	
Country Bank	
BIC/SWIFT Code	
Routing Number (for non-european riders)	

**ATTENTION : Make sure you fill in EVERYTHING correct ! If this form has not been completed as requested it will be impossible to transfer the money!**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize



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money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12<sup>th</sup> place. The minimum amount for each of these additional prizes, for athletes placed from 13<sup>th</sup> to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed 12<sup>th</sup>.

**FIRST DAY : Thursday****DATE (dd/mm/yy) : 19/02/2015****COMPETITION No 1** will start at 8.00 a.m.1<sup>st</sup> Qualification for Comp. 7 KNOCK-OUT

Small Round, art. 238.2.1

Jump-off (if any) no  
Speed/Fixed time 325  
Obstacles height: max 120  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.  
Total prize money: 5 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

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**COMPETITION No 2** will start at 11.00 a.m.2<sup>nd</sup> Qualification for Comp. 7 KNOCK-OUT

Middle Round, art. 274.5.3

Jump-off (if any) no  
Speed/Fixed time 325  
Obstacles height: max 130  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.  
Total prize money: 7 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

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**COMPETITION No 3** will start at 2.00 p.m.1<sup>st</sup> Qualification for Comp. 12 Grand Prix

Big Round, art. 238.2.1

Jump-off (if any) no  
Speed/Fixed time 325  
Obstacles height: max 140  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

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Total prize money: 10 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)   
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

**COMPETITION No 4** will start at 8.00 p.m.

Puissance, art. 262.2

Jump-off (if any) 4  
Speed/Fixed time  
Obstacles height: 170  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.  
Total prize money: 18 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)   
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

**SECOND DAY : Friday** **DATE (dd/mm/yy) : 20/02/2015**

**COMPETITION No 5** will start at 8.00 a.m.

Small Round, art 274.5.3

Jump-off (if any) no  
Speed/Fixed time 325  
Obstacles height: max 120  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.  
Total prize money: 5 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)   
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

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**COMPETITION No 6** will start at 11.00 a.m.

Middle Round, art. 238.2.1

Qualification for Comp. 10 Speed & Music

Jump-off (if any) no

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Speed/Fixed time	325
Obstacles height:	max 130
Number of horses per athlete	2
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	10 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

**COMPETITION No 7** will start at 8.00 p.m.

KNOCK-OUT, art 272, Table A against the clock "Ladies vs Gentlemen"

1. The best four female riders from Competition no 2 are invited to participate. If any of these female riders do not participate, the 5th best rider will be invited, and so on.
2. The best four male riders from Competition no 2 are invited to participate. If any of these male riders do not participate, the 5th best rider will be invited, and so on.
3. The best four female riders from Competition no 1 are invited to participate. If any of these female riders do not participate, the 5th best rider will be invited, and so on.
4. The best four male riders from Competition no 1 are invited to participate. If any of these male riders do not participate, the 5th best rider will be invited, and so on.

A draw is held to establish the starting order for the pairs, all female riders are placed in one group and all male riders are placed in another group. Following the draw there will be eight pairs consisting of one female rider participating against one male.

Jump-off (if any)	no
Speed/Fixed time	325 m/min
Obstacles height:	max 120
Number of horses per Athlete	1
Maximum number of Starters:	16 (female team - 8 riders and male team - 8 riders)
Total prize money:	18 000 PLN and gifts
Breakdown of prize-money (individual)	1 <sup>st</sup> - 4 100 PLN/ 2 <sup>nd</sup> - 2 500 PLN/ 3 <sup>rd</sup> - 1 500 PLN/ 3 <sup>rd</sup> - 1 500 PLN/ and 700 PLN among the rest of the placed riders

The winner's team will also be the "winning team", Prize - gifts for the winning team

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**THIRD DAY : Saturday**

**DATE (dd/mm/yy) : 21/02/2015**

**COMPETITION No 8** will start 9.00

Small Round Final, art. 274.5.3

Horses starting in Comp. No 8 must start in Comp. No 1 or/and Comp. No 5.



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**Fourth DAY : Sunday**

**DATE (dd/mm/yy) : 22/02/2015**

**COMPETITION No 11** will start 8.00

Middle Round Final, art. 238.2.1  
 Not allowed for horses competed in class No 10.

Jump-off (if any)	no	
Speed/Fixed time	350	
Obstacles height:	max	135
Number of horses per athlete	2	
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.	
Total prize money:	13 000 PLN	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

**COMPETITION No 12** will start 3.00 p.m.

Qualification System:  
 The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:  
 4.2.1 The winner of that Event's Grand Prix the previous year;  
 4.2.2 The current National Champion of the host country;  
 4.2.3 The individual medal winners of the last Olympic and Pan American Games, the last 2014 FEI World and 2013 FEI Continental Championships and the winner 2014 FEI World Cup™ Final

Qualified for the Grand Prix are also the 20 best athletes from competition no 3. The remaining athletes up to a quota of 50 qualify from competition no 9.

Big Round, Grand Prix, Longines Rankings, Cavaliada Tour, art 238.2.2

Jump-off (if any)	1	
Speed/Fixed time	350	
Obstacles height:	max	145
Number of horses per athlete	1	
Maximum number of Starters:	50	
Total prize money:	98 000 PLN	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

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**IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.

**Prize Money Distribution:**

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2, see next page).

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUE**

**Standardised prize money distribution**
**Chart 1: Prize money distribution with 25% of prize money offered to the winner**

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
		%	%
winner		25	25
2		20	20
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.	15	15
4		10	10
5		7	7
6		5.5	5.5
7		4	4
8		3	3
9		3	3
10	2.5	2.5	
11	2.5	2.5	
12	n/a	2.5	2.5
total	40'000	100	100
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			

**Chart 2: Prize money distribution with 33% of prize money offered to the winner**

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
		%	%
winner		33	33
2		20	20
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.	15	15
4		10	10
5		6	6
6		4.5	4.5
7		3	3
8		2.5	2.5
9		2	2
10	2	2	
11	1	1	
12	n/a	1	1
total	40'000	100	100
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<b>5 athletes:</b> winner gets the prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			

updated 17 October 2011

 In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



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## Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name\* : Nowacki First Name\* : Dominik  
FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : zawody@mtp.pl  
Access Rights\* :  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup> : Click here to enter text.

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Name\* : Świącicki First Name\* : Henryk  
FEI ID1 : Click here to enter text. E-Mail\* : office@baborowko.pl  
Access Rights\* :  Admin  Consult  
Event(s)<sup>4</sup> : Click here to enter text.

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Name\* : Tarant First Name\* : Szymon  
FEI ID1 : Click here to enter text. E-Mail\* : szymon@tarantevents.pl  
Access Rights\* :  Admin  Consult

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields