

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Event (category): CIC***, CIC**, CIC*
(NF): POL

(Place): SOPOT

Date: 25-27 04. 2014

Updated 03.12.2013

I. DENOMINATION OF THE EVENT

Status: Short (CIC) Long (CCI) CIO-long (CCIO) CIO-short (CICO)
 Championship Games

Category: Seniors Young Rider Junior Pony Young Horses

Level: 1* 2* 3* 4*

Date: 25-27 04 2014

Place: Sopot

Country: Poland

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2014
- FEI Veterinary Regulations, 13th edition, effective 1st January 2014
- FEI Eventing Rules, 24rd Edition, effective 1st January 2014.
- FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

Approved by the FEI

Lausanne, on 05.03.2014

Signature:

Catrin Norinder
Director Eventing & Olympic Departments

Draft schedules and results are to be sent by e-mail to frederique.reffet@fei.org

**THE FEI CODE OF CONDUCT
FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: HIPODROM SOPOT SP. Z O.O.
Address: POLNA 1 STREET
SOPOT, POLAND
Postal Code: 81-745
Phone: +48 58 551 78 96
Fax : +48 58 555 06 44
Email: hipodrom@sopot.pl
Website: www.hipodrom.sopot.pl

Name: SOPOCKI KLUB JEŹDZIECKI
Address: POLNA 1 STREET
SOPOT, POLAND
Postal Code: 81-745

Contact Details Show Ground:

Address: Polna 1 st., 81-745 Sopot Telephone: +48 58 551 78 96

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).

Lokietkast/Rybackast/Gospodyst - corner 54° 25' 29" North / 18° 34' 37" East

Nearest Airport – Lech Walesa Airport → www.airport.gdansk.pl

Nearest Train Station – Sopot Wyścigi, Gdańsk Żabianka → www.skm.pkp.pl

Nearest International Train Station – Gdańsk Główny → www.pkp.pl

2. ORGANISING COMMITTEE

President of the Event: Magdalena Rutkowska
Show Secretary: Magdalena Florek
Press Officer: Maciej Florek

3. EVENT DIRECTOR

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Name: Agata Jarzycka-Stefańska
Address: Polna 1
Telephone: 4858 551 78 96 Fax: 58 555 06 44
Email: ajarzycka-stefanska@sopot.pl

4. Please indicate a 24 hours Veterinary Services Manager Contact details: Lech Januszewski, +48601739675 at the Show Ground

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



IV. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1/2*, 3/4*)	Contact details
1	Ground Jury 1 st Competition	CIC 3*	Ground Jury President	10019424	Ernst Topp	GER	3/4 *	
			Ground Jury Member	10049166	Roman Krzyżanowski	POL	3/4 *	
			Ground Jury Member					
	Ground Jury 2 nd Competition	CIC 2*	Ground Jury President	10049166	Roman Krzyżanowski	POL	3/4 *	
			Ground Jury Member		Agata Jarzycka-Stefańska	POL	NAT.	
			Ground Jury Member					
	Ground Jury 3 rd Competition	CIC 1*	Ground Jury President	10050579	Jerzy Woźniczko	POL	3/4 *	
			Ground Jury Member		Hanna Łyczkowska	POL	NAT.	
			Ground Jury Member					
	Jumping test Judge		Jumping test Judge					
2	Technical Delegate	CIC 3*, CIC 2*	Technical Delegate	10049177	Gillian D Kyle	IRL	¾*	
		CIC 1*	Technical Delegate	10063234	Bogdan Jarecki	POL	Nat.	
		CIC 3*	Assistant Technical Delegate	10063234	Bogdan Jarecki	POL	Nat.	
			2nd Technical					

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



			Delegate						
3	Course Designer	CIC 3*, CIC 2*	Course Designer	10004750	Lars Christensson	SWE	¾*		
		CIC 1*	Course Designer	10057214	Krzysztof Rafalak	POL	Nat.		
			Assistant Course Designer						
		CIC 3*, CIC 2*, CIC 1*	Jumping Course Designer	10057214	Krzysztof Rafalak	POL	Nat.		
4	Chief Steward		Chief Steward	10053023	Catharina Fransson	SWE	3		
			Assistant Steward		Aleksandra Widulińska	POL	Nat.		
			Assistant Steward		Małgorzata Szkudlarek	POL	Nat.		
			Assistant Steward						
			Assistant Steward						
			Assistant Steward						
			Assistant Steward						
5	Appeal Committee		Appeal Committee President						
			Appeal Committee Member						
			Appeal Committee Member						
6	FEI Veterinary Delegate (or Veterinary commission for Championships)		President						
			Veterinary Delegate	Grzegorz Chajęcki	10051661	POL			
			Assistant Vet						
7	Veterinarian Services Manager and Treating Vet		VSM	Lech Januszewski	10086689	POL			
			Treating Vet	Lech Januszewski	10086689	POL			

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



8	Chief Medical Officer		Chief Medical	MAG-MED	Sławomir Kustusz	POL		
---	-----------------------	--	---------------	---------	------------------	-----	--	--

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



9. Farrier

Name: Waldemar Hildebrandt
Telephone: 695448041

10. Medical Services

Name: MAG-MED
Telephone: 969758511

V. TECHNICAL CONDITIONS

1. OVERALL TIMETABLE

CompetitionDate	Please specify per competition Time		
• Opening of stables:	CIC3,CIC2,CIC1	23.04	12:00
• Official Course Inspection:	CIC 3		12:30
	CIC 2	24.04	13:15
	CIC 1		14:00
• 1 st Horse Inspection:	-	-	-
• Declaration of Starters:	CIC3,CIC2,CIC1	24.04	18:30-19:00 IN THE SHOW OFFICE
• 1st Start – Dressage:	CIC 2, CIC 1	25.04	09:00
	CIC 3		14:00
• 1st Start - Cross-Country:	CIC 3		14:00
	CIC 2	26.04	12:30
	CIC 1		10:30
• 2 nd Horse Inspection:	CIC 3		10:00
	CIC 2	27.04	09:00
	CIC 1		08:00
• 1st Start – Jumping:	CIC 3		13:00
	CIC 2	27.04	11:00
	CIC 1		09:00
• Prize-giving:	Immediately after each class		

2. VENUE

DRESSAGE	Quarz Sand
CROSS COUNTRY	Type of ground: Grass, sand partly
JUMPING	Sand Size of arena: 50x80

STABLES:

Size of boxes 3m x3 m **(minimum 3m x 3m)**

VI. INVITATIONS

One groom per athlete

Number of NFs invited	unlimited
-----------------------	-----------

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Number of athletes from the host nation	unlimited
Number of athletes per NF	Unlimited
Number of horses per athlete	4
Ballot procedure in case of excessive entries. <i>Must be specified</i>	<p>The number of starters will be limited to max 150 in all series. If there are more than 150 entries at closing date, the selection will be made firstly on the payment of stabling with the definite entry, and secondly on the date of entry having been made.</p> <p>After 150 places are filled, the remaining entries will be placed on a waiting list and will be admitted only if there are any withdrawals from the initial 150.</p>

VII. ENTRIES

It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI.

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

1. QUALIFICATIONS

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Rules References attached and Rules for Eventing Art. 517).

In addition the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national, D, C, B, A) (art. 519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

Minimum Age Limitation:

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



	RIDERS	HORSES
1*	14	6
2*	16	6
3*	18	7
4*	18	8

2. EADLINES

a. CI-long / CI-short / CIO-short/long –Closing Date for entries is established by the OC (Art. 509.1)

Entry Closing	08.04.2014	
ENTRY FEE	CIC***	160 € + 10€ mcp
	CIC**	140 € + 10 € mcp
	CIC*	100 € + 10 € mcp
STABLING	ALL CLASSES	105€
ELECTRICITY PER LORRY MUST BE included in entries, OTHERWISE NO PLACE WILL BE PREPARED	50 €	
All fees to be paid to Nordea Bank Polska S.A. o/POB: Swift Code (BIC): NDEAPLP2	EUR PL 54 1440 1101 0000 0000 1268 9567	
Entries to be sent to:	HIPODROM@SOPOT.PL – ALL ENTRIES MUST INCLUDE CLASS TO BE RIDDEN	
opłaty dla polskich zawodników (tym wpisowe, boks, mcp) Kolejność opłaty za boks decyduje o jego przyznaniu w odpowiedniej stajni.	CIC***	950 zł
	CIC**	800 zł
	CIC*	700 zł
ZGŁOSZENIA dla zawodników krajowych będą przyjmowane tylko poprzez panel zgłoszeniowy	http://hipodrom.sopot.pl/zawody/	
Entries will not be accepted without money transfer confirmation.		
Details Entry procedure fee / payment	<p>All bank transfer costs must be compensated to the amounts stated in the Draft Schedule. The difference has to be paid upon arrival. This amount will not be refunded.</p> <p>Stabling must be paid till 08.04.2014 and must be accompanied to the definite entries, otherwise no stabling will be provided.</p> <p>Any change in the entries after 24.04.2014 19:00</p>	

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



	(eg. Move from 2* to 1*) will be charged an administrative fee of 30€ All payment can be done either in EUR or PLN equivalent. Any costs difference must be reimbursed at the rate of exchange stated 24.04.2014 (Bank NBP)
Refund procedure if rider/horse cannot compete : (presentation of certificate)	If horse is withdrawn after the entry closing day (08.04.14), advanced payment for the box will not be refunded. If horse is withdrawn after 15.04.2014, participants are obliged to pay half of the entry fee as well.

3. ADDITIONAL FEES/CHARGES BY OC:

Stables:	105€
MCP Fee:	10 €
Electricity:	50 € / lorry
Manure disposal:	30 € / horse
Hay:	5 € / bale
Straw:	3 € / bale
Shavings:	12 € / bale – only on special request stated in entries

Other:

VIII. FACILITIES OFFERED

1. ATHLETES

No Hotels will be provided by The OC, please go to www.booking.com

Accommodated at athlete expense

Meals: at the expense of athlete

2. GROOMS

No Hotels will be provided by The OC, please go to www.booking.com

Accommodated at athlete expense

Meals: at the expense of athlete

3. HORSES / PONIES

Transport expenses to be paid by the athlete.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

MONTE TAXI: -20% off regular prize

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

Please arrive between 06.00 - 21.30

IX. ADDITIONAL INFORMATION / INSURANCES/ MEDICAL CARD

1. EVENTING MEDICAL CARD

OCs must draw the attention of all competitors that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the athletes and checked by the Official Doctor and the Technical Delegate for accurate information.

2. INSURANCES

Details pertaining to insurance of competitors, horses, etc

Responsibility of OC for damages, fire, theft, etc

"All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out a third-party insurance providing full coverage for participation in equestrian events at home and abroad and to keep the policy up to date".

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel, Members of the Appeal committee (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and

- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or

- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

3. PRIZEGIVING CEREMONY

Number of athletes to present themselves for the prize-giving ceremony of each competition: 8

Other details: Prize Giving will be held 15 minutes after each class

4. ENTRY RIGHT TO SHOWGROUNDS (Art. 132)

OC to include details concerning right of entry to show-grounds of owners, grooms, athletes, other persons.

5. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 541 of the FEI Rules for Eventing. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

6. PROTESTS (Art. 163-168)

All protests, to be valid, must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

7. EVENT'S ORGANISATION (Art. 109)

The OC reserves the right to modify the schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. All modifications made to the schedule must have the approval of the FEI Secretary General.

8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

9. RESULTS

OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Any result must be provided to the FEI in a format specified by the FEI in the approved schedule. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1,000.- per violation.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to frederique.reffet@fei.org in the proper Excel or XML file immediately after the event. Please refer to compulsory format for Eventing competitions; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

All athletes who have not completed the event must appear on the results

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2014

1. CUSTOMS FORMALITIES

Address: C. Hartwig S.A.
Równoległa 4 str
02-235 Warszawa, Polska
Telephone: +48 22 868 34 71 Fax: +48 22 846 69 96

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

3. NATIONAL REQUIREMENTS

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CI-short/long 1* and 2*	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CI-long 3* and 4* CI-short 3* CHs / Games of all levels	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA 2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



	vaccination	
--	-------------	--

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL 2014 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS 2014 Veterinary Regulations Article 1033

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION 2014 Veterinary Regulations Article 1034

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION 2014 Veterinary Regulations, Chapter VI EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2014 Veterinary Regulations Article 1057 and 1058).

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details). (Art. 1956)

FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (H.F.L.) Sport Science
Address: Quotient Bioresearch Limited
Newmarket Road
Fordham, Cambridgeshire
Postal Code: CB7 5WW
Phone: +44 1638 724 229 Fax: +44 1638 724 221
Email: SMaynard@hfl.co.uk

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact lnka.Sayed@fei.org or veterinary@fei.org for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

8. INJURY SURVEILLANCE

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.

2. Human anti-doping facilities reasonably separated from public activity, consisting of:

- one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
- a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
- one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.

3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

XII. Competitions

COMPETITIONS

Category	Level	Amount	Currency
CIC	3*	2200	EUR
CIC	2*	1500	EUR
CIC	1*	1250	EUR
		TOTAL	4950 EUR

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. **According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.**

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128, Eventing Rules Art 505.3)

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Category : CIC

Level : 3*

This competition will be in accordance with Rules for Eventing, 24th Edition,
updated 1 January 2014

Technical Conditions

DRESSAGE TEST

FEI 2009 3* B

CROSS-COUNTRY

Event	Length	MAX 3990 m
	Speed	570 m/min
	Approx. number of efforts	35

JUMPING

Event	Distance	600 m
	Speed:	350 m/min (arena <5000sq m)
	Number of efforts:	15
	Number of Obstacles:	11-12

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	2200 €
Breakdown per category / placing (1 prize per 4 athletes)	I place – 700 € II place – 550 € III place – 450 € IV place – 300 € V place – 200 € 25% of starters - 100€ (to be divided between further placed competitors according to R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



Tax deduction	According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.
----------------------	---

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Category : CIC

Level : 2

This competition will be in accordance with Rules for Eventing, 24th Edition,
updated 1 January 2014

Technical Conditions

DRESSAGE TEST

FEI 2009 2*B

CROSS-COUNTRY

Event	Length	Max 3575 m
	Speed	550 m/min
	Approx. number of efforts	Max 32

JUMPING

Event	Distance	600m
	Speed:	350 m/min
	Number of efforts:	14
	Number of Obstacles:	10-11

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	1500 €
Breakdown per category / placing (1 prize per 4 athletes)	I place – 500 € II place – 300 € III place – 250 € IV place – 200 € V place – 150 € 25% of starters - 100€ (to be divided between further placed competitors according to R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer
Tax deduction	According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



--	--

Category : CIC

Level : 1*

**This competition will be in accordance with Rules for Eventing, 24th Edition,
*updated 1 January 2014***

Technical Conditions

DRESSAGE TEST

FEI 2009 1* B

CROSS-COUNTRY

Event	Length	Max 3120 m
	Speed	520 m/min
	Approx. number of efforts	30

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	13
	Number of Obstacles:	10-11

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	1250 €
Breakdown per category / placing (1 prize per 4 athletes)	I place – 400 € II place – 250 € III place – 200 € IV place – 150 € V place – 100 € 25% of starters - 100€ (to be divided between further placed competitors according to

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2014**



	R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer
Tax deduction	According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.

ENTRY FORM

**FEDERATION EQUESTRE INTERNATIONALE
2014 Standard Entry Form/Qualification form**

Event Name: _____

Date: _____

Format:	<input type="checkbox"/> CCI(long) / <input type="checkbox"/> CIC(short)	Level	<input type="checkbox"/> 1* (one star) <input type="checkbox"/> 2* (two star) <input type="checkbox"/> 3* (three star) <input type="checkbox"/> 4* (four star)
Status:	<input type="checkbox"/> Championship <input type="checkbox"/> Games <input type="checkbox"/> CCIO(long)/CICO(short)		

ATHLETE: *(See separate sheet for qualifications)*

Full Name: _____ Mr/Mrs/Miss

FEI Reg No: _____

Permanent Address: _____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

Nationality: _____ Date of Birth: _____

Country of Residence: _____ *(for tax purposes)*

Contact Address: _____
(if different from above)

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Mobile No: _____ Email Address: _____

HORSE: *(See separate sheet for qualifications)*

Name: _____

FEI Reg No: _____ **Year of Birth:** _____

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: _____ Date: _____
(Athlete)

National Federation Approval:

By signing the below, the NF of the athlete mentioned on this entry form confirms that the athlete and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI*, CIC*, CCIO*) for the event as per all applicable rules.

Name of NF: _____

Signature of NF _____

Representative: _____

Stamp of the NF: _____

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014

2014 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES

This form must be completed and returned with Entry Form for all competitions above 1 star level

HORSE Name..... **FEI Registration No**.....

Minimum Eligibility Requirements as specified under Art 517

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

ATHLETE Name..... **FEI Registration No**

(need only be completed if different to Horse qualification above)

Minimum Eligibility Requirements as specified under Art 517

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete
(Signed) -----

NF
(Signed) -----

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

Recommended Entry Details

- Options:
- Method of Payment
 - Stabling requirements
 - Arrival and departure dates/times
 - Bedding
 - Forage
 - Horsebox electrical connection
 - Accommodation for athletes, grooms, owners
 - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Athlete (night time)

OWNER(S) *(As recorded in the FEI Passport)*

1. Full Name: _____ Mr/Mrs/Miss/*Company
Address: _____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

*Company contact name: _____

2. Full Name: _____ Mr/Mrs/Miss/Company
Address: _____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

*Company contact name: _____

HORSE:

Name: _____

FEI REG / FEI Pass.No: _____ Dam: _____

Year of Birth: _____ Breed: _____

Sex: _____ Height: _____

Colour: _____ Stud Book No: _____

Sire: _____ Country of Birth: _____ :

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



COMMENTARY NOTES

Horse: _____

Athlete: _____ XC Colours: _____

Marital Status: _____ Maiden Name: _____

Partner's Name _____ Occupation: _____

Previous Competitor at
Event: _____

Name of Trainer: _____

Owner's Details: _____

Athlete's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CI-long), Championship, CI-short format etc: